



**Public Procurement and
Disposal of Assets Authority**

NATIONAL COMPETITIVE BIDDING

PUBLIC NOTICE

SUPPLY AND DELIVERY OF LAPTOPS, LAPTOP BAGS AND DESKTOPS

Procurement Reference Number: PPDA/ICT/09/2026

1. The **Public Procurement and Disposal of Assets Authority (PPDA)** has funds within the internal budget to be used for the acquisition of Laptops, Laptop bags and Desktops.
2. The Public Procurement and Disposal of Assets Authority invites sealed bids from eligible bidders for the supply and delivery of the ICT equipment as below:

Lot #	ITEM	QUANTITY
1	Business Laptops and Laptop Bags	15
2	Business Laptops Laptop Bags	15
3	Professional Laptop and Laptop bag	1
	Desktop Computer	3

3. Bidding will be conducted in accordance with the open national bidding procedures contained in the Government of Malawi's Public Procurement Act 2025 and is open to all bidders from eligible source countries.
4. Interested eligible bidders may obtain further information from **PPDA** and inspect the bidding documents at the address given below at 7(a) from **09:00 to 15:00 hours**.
5. A complete set of Bidding Documents in English may be purchased by interested bidders from the address shown at 7 (b) below and upon payment of a non-

refundable fee of **MK10,000.00**. The method of payment will be **Bank Deposit. PPDA Account, NBM, Capital City Branch, A/c 0001005624416**

6. Bids must be delivered to the address shown at 7 (c) below at or before **10:00 am on 21st October 2026**. All bids must be accompanied by a bid securing declaration. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address shown at 7 (d) below at **10:00 am on 21st October 2026**.

7 (a) Address documents may be inspected at: **Procurement and Disposal Unit, Jireh Bible House, Area 3, Private Bag 383 Lilongwe**

(b) Address documents will be issued from: **PPDA, Accounts Office, Jireh Bible House, Area 3**

(c) Address Bids must be delivered to:

The IPDC chairperson, Jireh Bible House, Area 3, Private Bag 383, Lilongwe 3.

(d) Address of Bid Opening:

PPDA Main Boardroom

Jireh Bible House

Area 3